

Grant Parish Library Board of Control

Minutes of the Meeting on Tuesday, December 17, 2024

The Grant Parish Library Board of Control met on Tuesday, December 17, 2024 at 2:00 p.m. in Colfax. Members present included President Sue Tant; Ronda Shirley; Ryan Ingles; and Deidre Fuqua, Secretary. Also present: Steven Kimball, auditor. Absent: ex-officio Mike Merrell.

Approval of October Minutes

The board reviewed the minutes from November. Mrs. Judi Womack moved to approve the minutes as distributed. Mr. Ryan Ingles provided the second. Motion carried.

Reports

Financial and Statistical Reports

The Director provided financial and statistical reports to the board. A copy of the General Ledger and Expenses Reports were provided. There was discussion about the various Christmas and holiday programs coming up at the library, as well as the Bookmobile (GOES) participation in the local Christmas parades. Ms. Fuqua notified the board of the annual Disguise the Turkey Coloring Contest winners.

Director's Report

The Director presented the Board with the proposed meeting dates for 2025. Mrs. Ronda Shirley motioned to accept the proposed meeting dates for 2025. Mrs. Judi Womack provided the second. Motion carried.

Mrs. Judi Womack motioned to accept all reports as distributed. Mr. Ryan Ingles provided the second. Motion carried.

New Business

- Technical Corrections to August and October minutes

Mrs. Judi Womack made a motion to make technical corrections to the August and October meeting minutes to state an effective date for the Director's raise as September 1, 2024. Mrs. Ronda Shirley provided the second. All in favor: Mrs. Judi Womack, Mrs. Ronda Shirley, and Mrs. Sue Tant. Mr. Ryan Ingles abstained because he was not present for those meetings. The corrected August and October minutes were then signed by Mrs. Judi Womack, Mrs. Ronda Shirley, and Mrs. Sue Tant. Mr. Ryan Ingles abstained from signing as he was not present during those meetings.

- Approve and Adopt Revised 2024 Budget

Director Fuqua presented the amended 2024 budget to the board for review. Mr. Ryan Ingles made a motion to approve and adopt the amended 2024 budget as distributed. Mrs. Ronda

Shirley provided the second, and the amended 2024 budget was approved and adopted by the board unanimously.

- A few minutes were allocated for open commentary for the public to comment on the 2025 budget. No members of the public were present.

- Approve and Adopt Proposed 2025 Budget for Recommendation

The board examined the 2025 proposed budget with Director Fuqua detailing each line item. The Director informed the board that there was an increase under the “Printing and Advertising” category to cover publishing the board meeting minutes in the Chronicle. There was a discussion on how many times to publish the meeting minutes in the Chronicle. The board decided the meeting minutes should be published in the Chronicle once, and then be put on the website within 10 days of the publication, in accordance with Open Meetings Law.

Mrs. Ronda Shirley motioned to approve a 3% cost of living wage increase for all library employees effective January 1, 2025. Mrs. Judi Womack provided the second. Motion carried unanimously. Mrs. Judi Womack motioned to approve and adopt the 2025 proposed budget. Mrs. Ronda Shirley provided the second, and the 2025 proposed budget was approved and adopted by the board unanimously.

Adjournment

Mrs. Ronda Shirley moved to motion for the meeting to be adjourned. Mrs. Judi Womack provided the second. Motion carried. Meeting adjourned.

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Disclaimer: These minutes are not official until adopted by the Grant Parish Library Board at the next meeting.

Minutes by Deidre Fuqua, Secretary of Grant Parish Library Board of Control. To be approved by the Board on Tuesday, 02/18/25 in Colfax.